

SANDON POINT SLSC INC

Terms & Conditions of Hire

Mission Statement:

Our mission statement defines the principles that guide us into our future and ensure that we continue to provide effective services to the community:

“To provide a safe aquatic environment to the community, with ongoing training and surf awareness preventing loss of life and injuries and enjoyment of the ocean and surrounds”

Objects

Our Values or Objects are fundamental to the way that we conduct our duties. We embrace the following values as being vital in achieving our mission:

Function centre principles

The function centre shall at all times align with the objects of association of Sandon Point surf lifesaving club which are:

1. to preserve and safeguard life by the study and practice of the methods of lifesaving as taught by the SLSA of Australia, provide efficient life saving apparatus and render first aid on the beach and reserve as required.
2. To provide for the conduct, encouragement, promotion and administration of SLS throughout Sandon Point Bulli and surrounding townships
3. To provide facilities and conveniences for its member and the wider surfing community, to work in harmony with kindred bodies and authorities to promote skills, safety and fun in the water
4. To participate as a *member SLSNSW* and SLSA through and by which life saving and the presentation of life in the quality environment can be conducted, encouraged, promoted, advanced and administered.
5. To encourage members to realise their potential and athletic abilities by extending to them the opportunity of education and participation in solo activities and competition,
6. To encourage a non discriminatory and positive environment for all members
7. To apply the property and capacity of the association towards the fulfilment and achievement of these objects and undertake and do all such things or activities which are necessary incidental or conducive to the advancement of these objects.

The club is a community facility provided by the council which is cared for and managed by SPSLSC, but should always be regarded as a community facility and used as such.

At all times the facility should be kept clean and available for designated purposes as determined by the management committee.

At all times club policies including and especially the use and distribution of alcohol, shall be strictly abided by.

Bookings

When an initial booking is made at the Sandon Point Surf Life Saving Club Inc. Function Centre, your preferred date will be tentatively held for 14 days, after which time the date will become available for other reservations.

Payment

The cost to hire the Function Centre is

Alcoholic events \$1000.00

Non Alcoholic events 600.00 (1 staff member only)

Sunday Surcharge \$100, Public Holiday Surcharge \$500

Hourly Surcharge for events over 6 hours \$150

Refundable Bond \$300.00 (NB: Bond for 21st is \$600.00)

Minimum Pre Bar \$500.00

Corporate hire rates on request

This includes hall hire and bar staff for 6 hours, pre and post cleaning, insurance, polycarbonate (PVC) glassware, furniture, and access to the club prior to your function for set up.

A deposit of \$500 is required to secure your booking within 14 days of initial enquiry. Final payment required a minimum of 10 days prior to your function date. **Deposit is not refundable where a booking is cancelled less than 60 days prior to the booking date.**

Access

The club has disabled access to the function centre. Without prior consent driving on the headland is prohibited. The headland is a sacred Aboriginal place and is protected under state legislation in recognition of its heritage and historical value.

Licensing

Sandon Point SLSC is a licensed venue. No BYO alcohol is permitted on premises. **All events that serve alcohol must be served with food in accordance with licensing laws.** All of our staff is trained in the responsible service of alcohol and signage is displayed on the premises to indicate this. Proof of age is to be provided on request and refusal of service will result if not supplied. Intoxicated persons will be refused admission or service and if abusive will be asked to leave the function. We supply red, white, sparkling wine, a variety of beers and soft drink. We also supply scotch, bourbon, vodka and some other spirits on request.

We generally do not provide table or floor service. However if requested we could supply floor service at an additional cost.

No alcohol will be supplied 45 minutes prior to the end of the event.

Bar staffs who consider a patron to be intoxicated will advise the patron that further alcoholic beverages will not be supplied to them and that the patron is required to leave the premises immediately.

Catering

In accordance liquor licensing requirements the hirer will be required to provide food of a substantial quantity for the number of patrons attending the function. Failure to do so will result in the termination alcohol being supplied until food is provided.

We have a list of local caterers and suppliers on our website for you convenience. Sandon Point SLSC does not provide crockery, cutlery, or linen. Please note our bar staff is not responsible for any duties with regards to catering. Your caterer will need to supply adequate staff until all food services are completed including table clearing, cleanup and pack up.

Admission

No patrons will be admitted to the Premises prior to the agreed event start time with the exception those who are setting up. Patrons are not admitted to the premises after 10.30pm.

Minors

All minors will only be admitted at the premises in the company of a responsible adult. Minors are not to remain on the premises if the responsible adult leaves. All minors must not be within one metre of the bar at anytime. Minors are not permitted in the kitchen/bar area at anytime.

Patrons who obtain, or attempt to obtain alcoholic beverages for, or supply alcoholic beverages to, a Minor (a person under 18 years of age) or a patron who has been declined further supply of alcoholic beverages because of intoxication, are asked to leave the Premises immediately.

Security

The hirer is to provide at least three days in advance a list of all guests attending the event which identifies those whom are not 18 on the day of the event. Prior to admission proof of age must be supplied. Those that could be reasonably suspected of being not of legal age will be required to where a wrist band to indicate they are of legal drinking age.

Security is the responsibility and at the cost of the hirer. All events are assessed on a case by case basis and will need to be supplied by the hirer if we determine it to be required. If the Police are required to attend the function, the bond will be automatically forfeited.

Smoking & Drugs

Sandon Point Function Centre is a Non-Smoking and drug free venue, including the balcony and surrounding areas. Anyone suspected with drugs on their person will be required to leave and will be reported to police.

Damage and conduct

Sandon Point SLSC function centre does not take responsibility for any damage or loss of hired items before, during or after your function. The cost of any damage to walls or fixtures will also be taken from the bond.

Restricted Hours of Operation

These hours include 6.00am to 10.30pm Sunday to Thursday and 6.00am to 12.30am Friday and Saturday. Such hours include all external activities including setting up, cleaning, packing away and securing the premises.

Restricted use of balcony

The use of the balcony shall be restricted to no later than 9.30pm Sunday to Thursday and 11pm Friday to Saturday. All patrons must be within the building after these hours.

Permitted Entertainment Hours of Operation

The hours of operation for entertainment shall be restricted and not permitted after the following times on the following days:

Entertainment hours of operation
Sunday, Monday, Tuesday 8.00pm
Wednesday, Thursday 10.30pm
Friday, Saturday 11.30pm

Access to Exits

Unobstructed access shall be provided and maintained to all exits at all times. The reason for this condition is to ensure the safety of the patrons and staff

Furniture

The following equipment is provided: PA System – wired microphone, wireless microphone, one microphone stand, AV input for MP3 or I phone, iPod for background music
Twelve Trestle tables and 80 PVC chairs (180kg static limit)
Wall mounted TV – free to air TV, USB ports for photos, HDMI connection to a laptop

Decoration

When decorating the Function Centre, there is to be no use of pins, nails or paint removing tape. No flower petals, rice, confetti or table sprinkles are allowed inside or out. The use of candles is permitted. However, please ensure wax does not drip onto any surface. Cleaning
It is expected that the rubbish is removed from hall floor, balcony and surrounding areas and placed in the bins provided. Failure to do so will result in the forfeit of the bond.

Bond

The bond is returned upon inspection of the function centre at the completion of the event. However, Sandon Point SLSC Function Centre reserves the right to withhold all or part of the bond money should there be any damage or additional cleaning required (i.e. vomit, food/wine stains, wax or other damage etc).

Personal Belongings

All personal belongings must be removed immediately after the function is finished. No responsibility will be taken by the venue should items be left behind.

I agree to the terms and conditions

Signed _____ Date: ____/____/____