



First Time Sandon Point Memberships

A “how-to register” guide

First Time Registration

1. Go to the [Surf Lifesaving Portal](#)
2. Press NO → JOIN → Surf Life Saving Club, NSW, Sandon Point
3. Fill in the required details for yourself or your Family Group.
 - a. (there is a link to do this in the confirmation page after submitting each registration) A Family Groups will require approval by the Registrar before it can be used.
4. Pay your membership fee online by clicking the “Click here to pay your membership fee(s) online” link and please list the name of each member in the “payment details” box on a separate line.
5. Send an email to the clubregistrar@sandonpointsurfclub.org.au with attachments
 - a. Scanned copy of an identification document for each adult and child that is joining (e.g. passport or driving licence and Birth Certificate for the nipper)
 - b. Scanned copy of completed Member Protection Declaration for each parent/guardian (not for the child)
 - c. The Registrar will review the registration details and authorise your membership once all documents and payments have been received. Note that this may take over a week during our busy annual registration period.